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**GOVERNING BOARD**  
 Patty Kennedy, President ■ Laura Arita, Clerk  
 Patti Hussey ■ Pam Reicks ■ Natalie Veidmark

**SUPERINTENDENT**  
 Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
 NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, September 20, 2023**  
**Board Room, 6:00 PM - Doors open, 5:30 PM**

**I. REGULAR MEETING**

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Special recognition of National Merit Semi-Finalists**

Mert Isik	Cortez High School
James Steward	Greenway High School
Daniel Tang	Greenway High School
Raegan Corlett	Sunnyslope High School
Haley Trice	Sunnyslope High School

**F. Public participation at Board meetings**

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**Note:** As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

**II. CONSENT ITEMS**

\*A. Approval of minutes – Policy Ref. BEDG (Enclosure)  
 Approve the minutes of the meeting held on September 6, 2023.

\*B. Ratification of vouchers – Policy Ref. DK (Enclosure)  
 For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
08/28/2023	58,833.48	N/A	N/A
	14,431,741.42		
	211,613.44		
	959.93		
	860.95		
	374,297.90		
	147,113.40		
	49.10		
08/31/2023	N/A	5,222,431.36	N/A
09/01/2023	N/A	N/A	29,267.33
			2,507.63
			1,249.16
			13,759.82
			41,165.16
09/05/2023	2,007,772.43	N/A	292.50
	873,803.15		292.50
	321.81		
	125,131.68		
	19,943.18		
09/07/2023	N/A	N/A	1,180.00
09/11/2023	74,307.74	N/A	N/A
	67,572.29		
	1,073,259.85		
	1,934,413.45		
	1,000.47		
	41,325.20		
09/12/2023	N/A	N/A	17,779.00
			1,107.06
			48.00

\*C. Purchase orders – Policy Ref. DJA (Enclosure)  
 As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

\*D. Personnel1. Administrative

- a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence  
WHS - Sarah Sohn, Assistant Principal for Discipline and Attendance – Effective 8/31/23

2. Certified

- a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence  
IHS - Megan Durkin, P.E. Teacher – Effective 1/8/24

3. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassification  
OLA - Nicole Griego, from Instructional Assistant to Counseling Secretary – Effective 9/8/23  
 Yamila Acanda Santana, from Counseling Secretary at CHS to Instructional Assistant at OLA – Effective 9/18/23
- b. Employment – Policy Ref. GDF Support Staff Hiring  
DO - Jeremy Montoya, Skilled Maintenance – Effective 6/8/23  
IHS - Margaret Lucero, Custodian – Effective 6/5/23
- c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence  
DO - Jimmy Bean, Bus Assistant – Effective 10/9/23  
SHS - Jennifer Tracy, Career Transitions Support Services – Effective 9/22/23
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members  
CHS - Kimberly Hernandez Alejo, Special Education Instructional Assistant – Effective 8/25/23

\*E. Professional visits – Policy Ref. GCCE1. Basic Electricity Training Course

Where: Phoenix, AZ

When: October 16-17, 2023

Participant: Jared Hutchison (S)

Purpose: Professional development in hands-on electrical skills and training

CTE funds: Registration \$1,295; Substitute \$200

2. ASA (Arizona School Administrators) Fall Leadership Conference

Where: Tucson, AZ

When: October 22-24, 2023

Participant: Brian Capistran (DO)

Purpose: Executive Board meeting and professional development for superintendents

Indirect funds: Registration \$345; Lodging \$415; Meals \$48; Transportation \$153

3. ACOVA (Arizona Council of Vocational Administrators) Fall Conference

Where: Prescott, AZ

When: November 1-3, 2023

Participants: Tracy Mayfield, Amanda Shively (DO)

Purpose: Professional development for administrators and Board meeting

CTE funds: Registration \$650; Lodging \$454; Meals \$219; Transportation \$230

4. Arizona Art Education Conference

Where: Tempe, AZ

When: November 2-4, 2023

Participant: Dawn Chamberlain (I)

Purpose: Professional development for art educators

Civic funds: Substitute \$120

## Professional visits (continued)

5. TSD (Transporting Students with Disabilities) Conference  
 Where: Frisco, TX  
 When: November 15-20, 2023  
 Participants: Hilma Gustafson, Deborah Hurt (DO)  
 Purpose: Special needs training to increase safety and efficiency  
 Indirect funds: Registration \$908; Lodging \$1,336; Meals \$540; Transportation \$1,349
  
6. ASPAA (Arizona School Personnel Administrators Association) Fall Conference  
 Where: Tucson, AZ  
 When: November 16-18, 2023  
 Participant: Justin Tarver (DO)  
 Purpose: Professional development and updates  
 Indirect funds: Registration \$450; Lodging \$388; Transportation \$154
  
7. National Council of Teachers of English Conference  
 Where: Columbus, OH  
 When: November 16-19, 2023  
 Participants: Lindsey Peterson (A); Angela Johnson (G); Pepper Marshall (I); Kimberly Fisher (MV); Erin Knight (S); Nadeen Boykin (T); Renee Poginy (W); Charity Aguilera (DO)  
 Purpose: Professional development in teaching practices, trends and research  
 Grant funds: Registration \$3,480; Lodging \$4,000; Meals \$1,752; Transportation \$5,200; Substitute \$1,680
  
8. 2023 Annual Conference on Advancing School Mental Health  
 Where: New Orleans, LA  
 When: December 5-7, 2023  
 Participants: Lindsey Adams (GW); Cassie Miller (MV); Laura Ilardo, Natalie Schoenbauer (DO)  
 Purpose: Professional development in prevention, intervention, best practices and research  
 Grant funds: Registration \$2,000; Lodging \$2,980; Meals \$665; Transportation \$1,768
  
9. Cognitive Coaching Foundations  
 Where: Phoenix, AZ  
 When: January 17-18, February 20-21, March 26-27, May 1-2, 2024  
 Participant: Matt Griffith (DO)  
 Purpose: Professional development in effective teaching  
 Grant funds: Registration \$725

\*F. Student trips – Policy Ref. IJOA

1. AHS NJROTC  
 Where: San Diego, CA  
 When: October 5-8, 2023  
 Participants: 10 students and 2 chaperones  
 Arrangements: Commercial carrier departing 10/5/23, 3:00 pm returning 10/8/23, 5:00 pm  
 Purpose: Leadership orientation  
 Students will miss 1 school day  
 CTE funds: Transportation \$8,495; Lodging \$1,359

## Student trips (continued)

2. SHS Boys Basketball

Where: Orange, CA

When: September 29-October 1, 2023

Participants: 12 students and 3 chaperones

Arrangements: Commercial carrier departing 9/29/23, 3:00 pm returning 10/1/23, 6:00 pm

Purpose: Basketball tournament

No loss of school days

Tax Credit funds: Transportation \$901; Lodging \$1,509

3. AHS Key Club

Where: Prescott, AZ

When: November 10-12, 2023

Participants: 13 students and 2 chaperones

Arrangements: District vehicle departing 11/10/23, 6:00 am returning 11/12/23, 4:00 pm

Purpose: Leadership camp

No loss of school days

Tax Credit funds: Transportation \$248; Registration/Lodging \$2,175

4. THS Girls Basketball

Where: Prescott, AZ

When: December 29-30, 2023

Participants: 12 students and 3 chaperones

Arrangements: District vehicle departing 12/29/23, 8:00 am returning 12/30/23, 9:00 pm

Purpose: Basketball tournament

No loss of school days

Club funds: Transportation \$250; Registration \$500

5. GWHS Choir and Dance

Where: Glendale, CA

When: March 15-19, 2024

Participants: 90 students and 10 chaperones

Arrangements: Commercial carrier departing 3/15/24, 3:00 pm returning 3/19/24, 10:00 pm

Purpose: Student performances

No loss of school days

Club/Tax Credit funds: Transportation \$13,500; Lodging \$18,308

6. AHS/SHS/WHS Dance

Where: New York City, NY

When: March 16-19, 2024

Participants: 61 students and 7 chaperones

Arrangements: Commercial carrier departing 3/16/24 returning 3/19/24

Purpose: Professional dance classes and workshops

No loss of school days

Tax Credit funds: Transportation/Registration/Lodging \$123,220

\*G. Authorization for Executive Session – Policy Ref. BEC; ARS 38-431-03

Notices as required by ARS 38-431.02 were posted. Executive session agenda is included.

**RECOMMENDATION:** The Governing Board approve the Consent Items.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. Revised Policies** (click to review policies)

Policy updates recommended by ASBA. Policies are available for review on the District website.

- BDF – Advisory Committees
- BIB – Board Member Development Opportunities
- GCB – Professional Staff Contracts and Compensation
- GDB – Support Staff Contracts and Compensation
- GDF – Support Staff Hiring
- IGA – Curriculum Development
- IGD – Curriculum Adoption
- IHAMD – Instruction and Training in Suicide Prevention
- JFAA – Admission of Resident Students
- JFAB – Admission on Nonresident Students
- JK – Student Discipline
- JLCB – Immunization of Students
- JLCD – Medicines/Administering Medicines to Students
- JLF – Reporting Child Abuse
- JRR – Student Surveys

**RECOMMENDATION:** The Governing Board approve the third and final reading of the updated policies as presented.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**B. Revised Policies** (click to review policies)

Policy updates recommended by ASBA. Policies are available for review on the District website.

- GBEA – Staff Ethics
- GBI – Staff Participation in Political Activities
- GCFC – Professional Staff Certification and Credentialing Requirements
- HD – Meet and Confer Procedures
- IHAMC – Instruction and Training in Cardiopulmonary Resuscitation
- IJ – Instructional Resources and Materials
- IJJ – Textbook/Supplementary Materials Selection and Adoption
- IKAB – Report Cards/Progress Reports
- IL – Evaluation of Instructional Programs
- JEB – Entrance Age Requirements
- JKD – Student Suspension
- JKE – Student Expulsion
- JL – Student Wellness

**RECOMMENDATION:** The Governing Board approve the second reading of the updated policies as presented.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**IV. INFORMATION AND REPORTS**

- A. Suspension report (Enclosure)
- B. Financial reports (Enclosure)
- C. Bond, Maintenance and Operations Override report – Matt Belden, Assistant Superintendent and Nate Bowler, Chief Financial Officer

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**V. CURRENT EVENTS**

- A. Authorization for Principals and Superintendent to present information on current events
- B. Board comments on current events

**RECOMMENDATION:** The Governing Board accept the Current Events as presented.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

Oct 4	Governing Board	Administrative Center/Board room – 6:00 pm
Oct 6	1 <sup>st</sup> quarter ends	
Oct 9-13	Fall Recess	All schools (no students/teachers)
Oct 18	Student Achievement report	Greenway High School
	Governing Board	Administrative Center/Board room – 7:30 pm

**VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)**

**RECOMMENDATION:** The Governing Board move into Executive Session at this time.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Student discipline matters ARS 15-843  
Hear recommendation for long-term suspension at Sunnyslope High School.
- C. Minutes  
Review the minutes of the executive session held on September 6, 2023.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03  
Receipt of confidential matters subsequent to the posting of the agenda.

**VIII. RECONVENE INTO PUBLIC MEETING**

**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

**X. ADJOURNMENT**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_