



**ADMINISTRATIVE CENTER**

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**GOVERNING BOARD**

Patty Kennedy, President ■ Laura Arita, Clerk  
Patti Hussey ■ Pam Reicks ■ Natalie Veidmark

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, August 2, 2023**

**BOARD ROOM - 6:00 P.M.**

PUBLIC RESPONSE TO AGENDA ITEMS  
PLEASE REFER TO SECTION I.E. OF THE AGENDA

**I. REGULAR MEETING**

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Public participation at Board meetings**

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**II. CONSENT ITEMS**

- \*A. Approval of minutes – Policy Ref. BEDG (Enclosure)  
Approve the minutes of the meeting held on July 12, 2023.

**Note:** As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

\*B Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
07/05/2023	350,799.71 61,405.94 2,228,939.02 1,659,752.79	N/A	N/A
07/10/2023	N/A	2,052,743.37	N/A
07/11/2023	4,080.31 18,349.07 20,655.85 31,743.15 1,136,185.38 26,381.03 5.97 73,842.72 79,143.88	N/A	N/A
07/17/2023	4,670.89 30,009.49 45,670.79 13,837.77 83.37 72,169.81 4,808.49	N/A	N/A

\*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

\*D. Personnel

1. Administrative

a. Reclassification – Policy Ref. GCP Professional Staff Promotions

DO - Ethan Klein, from DO Campus Technology Assistant to Programmer – Effective 7/12/23

b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

WHS - Breana Russell, School Psychologist – Effective 7/10/23

## Personnel (continued)

2. Certified

- a. Employment – Policy Ref. GCF Professional Staff Hiring  
MVHS - Tracy Warren-Tice, Guidance Counselor – Effective 7/31/23
- b. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members  
AHS - John Bayus, 4/5 Math Teacher – Effective 7/27/23
- c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members  
CHS - Christie Wollschlager, P.E. Teacher – Effective 7/18/23  
GHS - Albert Dennis, Special Ed Teacher – Effective 7/18/23

3. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassification  
AHS - Melissa Farrell, from Attendance Secretary at IHS to Bookstore Manager at AHS – Effective 7/12/23  
DO - Peyton Pinchoff, from SHS Campus Technology Assistant to DO – Effective 7/24/23  
IHS - Maira Vite, from Attendance Assistant to Attendance Secretary – Effective 7/19/23  
SHS - Jaclyn Bayus, from Title 1 Instructional Assistant to Special Needs Instructional Assistant – Effective 7/31/23  
THS - Cecilia Galindo, from Credentials Secretary to Data Processor – Effective 7/12/23  
Tasia Stevens, from EL Instructional Assistant at GWHS to Credentials Secretary – Effective 7/20/23
- b. Re-employment  
CHS - Raymond Mkandama, EL Instructional Assistant – Effective 7/31/23
- c. Employment – Policy Ref. GDF Support Staff Hiring  
CHS - George McIntyre, Maintenance I – Effective 3/22/23
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members  
AHS - Savana Martinez, Special Education Instructional Assistant – Effective 5/25/23  
IHS - Kimberly Wilson, Special Education Instructional Assistant – Effective 5/25/23  
Andrew Brown, Special Education Instructional Assistant – Effective 5/25/23  
Anaya Rodriguez, Special Education Instructional Assistant – Effective 7/20/23  
NS - Kristen Barr, Career Transition Service Support, Effective 7/17/23  
WHS - Victoria De La Cruz, C.O.O.P Assistant – Effective 7/25/23
- e. Leave of Absence - Policy Ref. GCCD Professional/Support Staff Military/Legal Leave  
IHS - Christina Morgan, Administrative Assistant to the School Principal- Effective 7/24/23
- f. Termination  
SHS - Jesus Ramirez, Custodian – Effective 7/17/23
- g. Employment Release  
GHS - Dixie Commissaris, Student Coordinator Lead- Effective 5/29/23

\*E. Professional visits – Policy Ref. GCCE

- 1. All Access Player Development  
Where: Phoenix, AZ  
When: August 3-4, 2023  
Participant: Corey McCallum (C)  
Purpose: Basketball coaching clinic  
No cost

## Professional visits (continued)

2. Arizona IDEA (Individuals with Disabilities Education Act) 2023 Conference  
Where: Phoenix, AZ  
When: August 21-23, 2023  
Participants: Stephanie Slover (NS); Erin Golden, Alissa Krantz (DO)  
Purpose: Professional development and updates for special education  
SPED funds: Registration \$1,410
3. GUHSD CTSO (Career Technical Student Organization) Officer Training Camp  
Where: Prescott, AZ  
When: August 25-27, 2023  
Participants: Tracy Mayfield, Amanda Shively (DO)  
Purpose: Coordinators for student officer training  
CTE funds: Transportation \$248
4. Title IV A&B Engage-Inspire-Support Symposium  
Where: Phoenix, AZ  
When: September 13-14, 2023  
Participant: Natalie Schoenbauer (DO)  
Purpose: Best practices in safe/healthy students, youth development and family engagement  
Grant funds: Registration \$150
5. ASBO (Association of School Business Officials) International Leadership Conference  
Where: National Harbor, MD  
When: October 18-22, 2023  
Participant: Nate Bowler (DO)  
Purpose: Professional development and training for school business officials  
Indirect funds: Registration \$760; Lodging \$1,050; Transportation \$900

\*F. Student trips – Policy Ref. IJOA

1. GWHS Cross Country  
Where: San Diego, CA  
When: September 15-17, 2023  
Participants: 16 students and 5 chaperones  
Arrangements: Commercial carrier departing 9/15/23, 8:00 am returning 9/17/23, 4:00 pm  
Purpose: Compete in Mt. Carmel Cross Country Invitational  
Students will miss 1 school day  
Tax Credit funds: Transportation \$631; Registration \$320; Lodging \$2,016; Substitute \$200

\*G. Purchasing – Policy Ref. DJE (Enclosure)

1. Emergency Procurement: Temporary chiller rental from Carrier for Glendale High School.
2. Bid Award: RFP-24-002 Fresh Pizza Delivery to Strategic Pizza Inc DBA Domino's.

\*H. Acceptance of gifts – Policy Ref. KCD

1. Donation of a Vito tenor saxophone from Jim Holbert and Amy Clement to Greenway High School.

**RECOMMENDATION:** The Governing Board approve the Consent Items.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. Intergovernmental Agreement School Resource Officers - GUHSD Phoenix Schools (Enclosure)**

The district enters into an annual agreement with the City of Phoenix for the following allocation of six (6) school resources officers for Cortez, Greenway, Moon Valley, Sunnyslope, Thunderbird and Washington High Schools. The Agreement term shall be from August 1, 2023 until the end of the school year, May 23, 2024.

**RECOMMENDATION:** The Governing Board approve the annual Agreement and authorize Brian Capistran, Superintendent, to execute and deliver the agreement.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Intergovernmental Agreement School Resource Officers - GUHSD Glendale Schools (Enclosure)**

The City of Glendale (City) and the District desire to enter into an agreement whereby the City will assign school resource officers to Apollo, Glendale and Independence High Schools. The initial term of the Agreement shall be from August 1, 2023 until the end of the school year, May 23, 2024.

**RECOMMENDATION:** The Governing Board approve the Agreement and authorize Brian Capistran, Superintendent, to execute and deliver the Agreement.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Intergovernmental Agreement – College Embedded Advisors Program (Enclosure)**

The Maricopa County Community College District (MCCCD) on behalf on Glendale Community College (GCC) desire to enter into an agreement whereby GCC will provide one (1) full time college advisor to provide program services on behalf of GCC to GUHSD high schools. The term shall begin on July 1, 2023 and end on June 30, 2024. The Agreement shall automatically renew for a subsequent 12-month term, unless either party has elected to terminate pursuant to Section 12.1.

**RECOMMENDATION:** The Governing Board approve the Agreement and authorize Brian Capistran, Superintendent, to execute and deliver the Agreement.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. INFORMATION AND REPORTS**

**A. Financial reports (Enclosure)**

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**V. CURRENT EVENTS**

- A. Authorization for Superintendent to present information on current events
- B. Board comments on current events

**RECOMMENDATION:** The Governing Board accept the Current Events as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

Aug 7	School Begins	
Aug 16	Governing Board	Administrative Center/Board Room – 6:00 pm
Sept 4	Labor Day Holiday	All Schools and District Office closed
Sept 6	Governing Board	Administrative Center/Board Room – 6:00 pm

**VII. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_