



**ADMINISTRATIVE CENTER**

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**GOVERNING BOARD**

Patty Kennedy, President ■ Laura Arita, Clerk  
Patti Hussey ■ Pam Reicks ■ Natalie Veidmark

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, August 16, 2023**

**BOARD ROOM - 6:00 P.M.**

**I. REGULAR MEETING**

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Public participation at Board meetings**

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**II. CONSENT ITEMS**

- \*A. Approval of minutes – Policy Ref. BEDG (Enclosure)  
Approve the minutes of the meeting held on August 2, 2023.

**Note:** As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

\*B Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
07/28/23	6,346.64	N/A	N/A
	1,260.98		
	587,230.79		
	232.40		
08/07/23	48,187.68	N/A	N/A
	12,055.65		
	1,962,714.07		
	16.52		
	79,430.61		
	17,767.35		
	32,748.75		
	3,833.48		

\*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

\*D. Personnel1. Certifieda. Re-employment

SHS - Daniel Mannix, 1/5 P.E. – Effective 8/7/23

THS - Sarah Forrest, 2/5 Social Studies – Effective 8/14/23

b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

GHS - Britt James-Holman, English Teacher – Effective 8/1/23

2. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassification

CHS - Glenda Cortez, from Student Coordinator to Cafeteria Assistant – Effective 8/4/23

NS - Braedon Tye, from Special Education Instructional Assistant to CTSS –  
Effective 7/26/23

OLA - Luzdivina Kelly, from EL Instructional Assistant at CHS to OLA Instructional  
Assistant – Effective 7/31/23

WHS - Darrell Dickie, from Maintenance III to Maintenance I – Effective 8/7/23

b. Employment – Policy Ref. GDF Support Staff Hiring

CHS - Anthony Martinez, Maintenance I – Effective 4/3/23

c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members

SHS - Ilda Arias, Cafeteria Assistant – Effective 8/18/23

THS - Jo Jacqueline Valdez, Cafeteria Assistant – Effective 8/18/23

## Personnel (continued)

- d. Resignation – Policy Ref. GDOB Resignation of Support Staff Members  
GHS - Teresa Estrada, Special Education Instructional Assistant – Effective 8/4/23  
GWHS - Marilyn Lopez, Special Education Instructional Assistant – Effective 5/25/23  
IHS - Angelica Marcial, Special Education Instructional Assistant – Effective 5/25/23  
 Terrance Mendez, Special Education Instructional Assistant – Effective 7/26/23  
MVHS - Kaylea Sexton, Receptionist – Effective 8/11/23  
SHS - Cecilia Quiroz, Title 1 Instructional Assistant – Effective 7/26/23  
WHS - Elijah Hillyard, Special Education Instructional Assistant – Effective 8/1/23
- e. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence  
DO - Karol McCabe, Bus Driver – Effective 4/24/23

\*E. Professional visits – Policy Ref. GCCE

1. HOSA (Health Occupations Students of America) Advisor Leadership Conference  
 Where: Tucson, AZ  
 When: August 31-September 1, 2023  
 Participants: Kevin Lukefahr, Rhonda Sykes (MV)  
 Purpose: Professional development in co-curricular development and updates  
 CTE funds: Registration \$400; Lodging \$534; Meals \$96; Transportation \$288; Substitute \$250
2. Boomerang Project  
 Where: Orange, CA  
 When: September 5-6, 2023  
 Participants: Nichol Castro, Laura Richards, Ben White (A); Tish Jefferson, Brian Mildener, Brooke Parsons (C); Brooke Goldman, Tanner Linsacum, Tiffany Mendez, Kaylob Stumbaugh (G); Ed Barnes, Brian Dudo, Holly Eyerly, Paige Hudson, Colleen Marey, Marlies Keller, Eric Yerger (GW); Robert Ambrose, Pepper Marshall, Amanda Shepard (I); Cassie Miller, Kort Miner, Madison O’Neal (MV); Alexandra Hamil, Amanda Morari (S); Morgan Norris, Anthony Rivera (T); Ashley Anderson, Samantha Berry, Tracey Holberg (W)  
 Purpose: Follow up Link crew coordinator certification training  
 Grant funds: Registration \$2,100; Transportation \$7,500; Lodging \$3,000; Substitute \$2,640
3. ASBA (Arizona School Boards Association) Law Conference  
 Where: Scottsdale, AZ  
 When: September 6-8, 2023  
 Participants: Patty Kennedy, Natalie Veidmark, Brian Capistran (DO)  
 Purpose: Represent GUHSD and receive educational law updates  
 Indirect funds: Registration \$2,580

\*F. Student trips – Policy Ref. IJOA

1. AHS/CHS/GHS/GWHS/IHS/MVHS/WHS CTE (Career & Technical Education) Programs  
 Where: Prescott, AZ  
 When: August 25-27, 2023  
 Participants: 118 students and 23 chaperones  
 Arrangements: District vehicles departing 8/25/23 returning 8/27/23  
 Purpose: CTSO (Career & Technical Student Organization) training  
 No loss of school days  
 CTE funds: Registration/Lodging \$7,000; Transportation \$4,046

Student trips (continued)

2. IHS Volleyball

Where: Lake Havasu, AZ

When: September 8-10, 2023

Participants: 15 students and 5 chaperones

Arrangements: District vehicle departing 9/8/23, 3:00 pm returning 9/10/23, 1:00 pm

Purpose: Volleyball tournament

No loss of school days

Club funds: Transportation \$720; Registration \$400; Lodging = \$1,200

3. GWHS NJROTC

Where: San Diego, CA

When: October 5-8, 2023

Participants: 40 students and 5 chaperones

Arrangements: Commercial carrier departing 10/5/23, 3:00 pm returning 10/8/23, 5:00 pm

Purpose: Real world scenario of curriculum

Students will miss 1 school day

CTE funds: Transportation/Lodging \$8,495; Substitute \$240

**RECOMMENDATION:** The Governing Board approve the Consent Items.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. School Facilities Oversight Board Capital Plan - A.R.S. 15-2041 C (Enclosure)**

Districts are required to submit a capital plan to the School Facilities Oversight Board and request monies from the new school facilities fund if the plan indicates a need for a new school or addition to an existing school within the next four years (FY 2027), or a need for land within the next ten years (FY 2033). If the district is not requesting any projects, only the District Information and Student Population Update sections are required to be filled out prior to submittal. The Capital Plan does not indicate a need for a new school, addition to an existing school or a need for land.

**RECOMMENDATION:** The Governing Board approve the School Facilities Oversight Board Capital Plan and authorize Matt Belden, Assistant Superintendent to sign and transmit the appropriate document.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. School Facilities Division (SFD) Terms and Conditions (Enclosure)**

In order to request grant funds from SFD, Glendale Union High School District (GUHSD) must acquire the approval of the terms and conditions for each project from the Governing Board President, Superintendent and Chief Financial Officer. The District requests authorization of signatures for the terms and conditions beginning August 1, 2023 through June 30, 2023.

**RECOMMENDATION:** The Governing Board authorize the Governing Board President, Superintendent and Chief Financial Officer to sign future School Facilities Division Terms and Conditions beginning August 1, 2023 through June 30, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

C. **Revised Policies** (click to review policies)

Policy updates recommended by ASBA. Policies are available for review on the District website.

- BDF – Advisory Committees
- BIB – Board Member Development Opportunities
- GCB – Professional Staff Contracts and Compensation
- GDB – Support Staff Contracts and Compensation
- GDF – Support Staff Hiring
- IGA – Curriculum Development
- IGD – Curriculum Adoption
- IHAMD – Instruction and Training in Suicide Prevention
- JFAA – Admission of Resident Students
- JFAB – Admission on Nonresident Students
- JK – Student Discipline
- JLCB – Immunization of Students
- JLCD – Medicines/Administering Medicines to Students
- JLF – Reporting Child Abuse
- JRR – Student Surveys

**RECOMMENDATION:** The Governing Board approve the first reading of the updated policies as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

IV. **INFORMATION AND REPORTS**

A. Financial reports (Enclosure)

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

V. **CURRENT EVENTS**

- A. Authorization for Principals and Superintendent to present information on current events
- B. Board comments on current events

**RECOMMENDATION:** The Governing Board accept the Current Events as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

VI. **FUTURE MEETINGS AND DATES TO REMEMBER**

Sept 4	Labor Day Holiday	All Schools and District Office closed
Sept 6	Governing Board	Administrative Center/Board Room – 6:00 pm
Sept 20	Governing Board	Administrative Center/Board Room – 6:00 pm

VII. **ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_