



**ADMINISTRATIVE CENTER**

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**GOVERNING BOARD**

Pam Reicks, President ■ Natalie Veidmark, Clerk  
Laura Arita ■ Patti Hussey ■ Patty Kennedy

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, March 6, 2024**

**CORTEZ HIGH SCHOOL, 6:00 PM - Doors Open, 5:30 PM**

**I. REGULAR MEETING**

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**E. Special recognitions – Cortez High School**

*Achievement Above All* award to teacher Jim Piazza  
*Achievement Above All* award to student Mert Isik  
*Certificate of Achievement* to Football, Daniel Hopper, sponsor  
*Achievement Above All* award to support staff employee Raymond Mkandama  
*Volunteer Recognition* award to Ginger Hansen

**F. Public participation at Board meetings**

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**II. CONSENT ITEMS**

- \*A. Approval of minutes – Policy Ref. BEDG (Enclosure)  
Approve the minutes of the meeting held on February 21, 2024.

**Note:** As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

\*B Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
2/15/2024	N/A	5,405,968.29	N/A
2/16/2024	N/A	N/A	26,600.73
2/20/2024	27,079.31	N/A	N/A
	135,949.89		
	122,470.76		
	182.45		
2/26/2024	120130.83	N/A	N/A
	89,894.90		
	760,526.85		
	189.71		
2/27/2024	N/A	N/A	15,678.03

\*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

\*D. Personnel (Enclosure)

1. Administrative

a. Re-employment (Enclosure)

Employees are recommended for re-employment and are assigned for the 2024-2025 school year as listed in the enclosure.

DO - Kim Mesquita, Executive Director of Community Relations– Effective 7/1/24

2. Certified

a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence

WHS – Angel Rivera, Math Teacher – Effective 3/11/24

b. Re-employment (Enclosure)

Employees are recommended for re-employment and are assigned for the 2024-2025 school year as listed in the enclosure.

c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members

GHS - Gregory Bates, CTE Teacher – Effective 5/23/24

MVHS - Carine Masson, French Teacher – Effective 5/23/24

WHS - Renee Lisowski, EL Teacher – Effective 5/23/24

d. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

AHS - Bliss Valdez-Rodriguez, Math Teacher – Effective 5/23/24

CHS - Andrew Bechtold, Math Teacher – Effective 5/23/24

GWHS - Marlies Mendoza-Keller, English Teacher – Effective 5/23/24

MVHS - Danielle Carranza, Special Ed Teacher – Effective 2/16/24

SHS - John Morgando, Social Studies Teacher – Effective 5/23/24

## Personnel (continued)

2. Classifieda. Employment – Policy Ref. GDF Support Staff HiringAHS - Anthony Cardenas, Parking Lot Attendant – Effective 10/3/23CHS - David Sanchez, EL Instructional Assistant – Effective 9/4/23

Apolina Alimasi, EL Instructional Assistant – Effective 8/29/23

DO - Cesar Zavala Nava, Bus Driver – Effective 9/25/23

James Thorpe, Bus Driver – Effective 10/5/23

Susan Kobler, Bus Assistant – Effective 9/11/23

Romina Cannon, Bus Driver – Effective 9/25/23

Peter Heid, Bus Assistant – Effective 9/11/23

GWHS - Karen Lopez, Receptionist – Effective 9/18/23MVHS - Melanie Travis, Bookstore Assistant – Effective 9/25/23WHS - Mario Ramos, Title 1 Instructional Assistant – Effective 10/3/23

Virginia Anzuruni, EL Instructional Assistant – Effective 8/21/23

b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of AbsenceSHS - Maximiliano Ledesmo Carbajal, Maintenance III – Effective 3/29/24c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff MembersMVHS - Terry LaMountain, Title 1 Instructional Assistant – Effective 5/23/24d. Resignation – Policy Ref. GDQB Resignation of Support Staff MembersCHS - Dahiana Bolz, Attendance Assistant – Effective 3/8/2024GWHS - Braxtyn Marquez, Campus Technology Assistant – Effective 3/1/24MVHS - Marie Petit, Sped Instructional Assistant – Effective 2/20/24

Latina Washington, Sped Instructional Assistant – Effective 2/23/24

Cicilyy Steenson, Clerical Assistant – Effective 5/20/24

e. Reclassification - Policy Ref. GDP Support Staff Promotions and ReclassificationWHS - Iman Hanna, from Attendance Assistant to Sped Instructional Assistant - Effective 2/20/24\*E. Professional visits – Policy Ref. GCCE1. Digital Summit

Where: Las Vegas, NV

When: March 13-15, 2024

Participant: Kim Mesquita (DO)

Purpose: Learn impactful tactics, forecasted trends and marketing industry/expert insights

Indirect Cost funds: Registration \$395; Lodging \$328; Meals \$175; Transportation \$317

2. School Safety & Security Summit

Where: Glendale, AZ

When: April 1-2, 2024

Participant: Amanda McAdams (DO)

Purpose: Information, resources and strategies for safer and healthier schools

Title IV funds: Registration \$495

3. LPR (Learning Resource Program) 45<sup>th</sup> Annual National Institute

Where: Savannah, GA

When: May 4-8, 2024

Participant: Alissa Krantz (DO)

Purpose: Information on legal issues of educating individuals with disabilities

SPED funds: Registration \$2,145; Lodging \$1,430; Meals \$265; Transportation \$560

**\*F. Student trips – Policy Ref. IJOA****1. AHS/GWHS NJROTC**

Where: San Diego, CA

When: March 14-17, 2024

Participants: 47 students and 6 chaperones

Arrangements: Commercial carrier departing 3/14/24, 3:00 pm returning 3/17/24, 3:00 pm

Purpose: Marine Corps and Navy leadership orientation

Students will miss 1 school day

CTE funds: Transportation \$8,970; Substitute \$125

**2. GHS NJROTC**

Where: San Diego, CA

When: March 15-16, 2024

Participants: 5 students and 1 chaperone

Arrangements: Commercial carrier departing 3/15/24, 6:00 am returning 3/16/24, 6:00 pm

Purpose: Drill meet on the USS Midway

Students will miss 1 school day

Tax Credit funds: Transportation \$200; Registration \$50; Lodging \$738

**3. AHS Softball**

Where: Cottonwood, AZ

When: March 28-30, 2024

Participants: 27 students and 3 chaperones

Arrangements: District vehicles departing 3/28/24, 3:00 pm returning 3/30/24, 8:30 pm

Purpose: Softball tournament

Students will miss 1 school day

Tax Credit funds: Transportation \$688; Registration \$550; Lodging \$2,600; Substitute \$120

**4. AHS FCCLA (Family, Career & Community Leaders of America)**

Where: Tucson, AZ

When: March 31-April 3, 2024

Participants: 42 students and 7 chaperones

Arrangements: District vehicles departing 3/31/24, 12:00 pm returning 4/3/24, 3:00 pm

Purpose: State Leadership Conference

Students will miss 3 school days

CTE funds: Transportation \$749; Registration \$7,360; Lodging \$6,630; Substitute \$960

**5. GWHS/IHS/MVHS/THS/WHS FCCLA (Family, Career & Community Leaders of America)**

Where: Tucson, AZ

When: April 1-3, 2024

Participants: 69 students and 10 chaperones

Arrangements: District vehicles departing 4/1/24, 6:00 am returning 4/3/24, 5:00 pm

Purpose: State Leadership Conference

Students will miss 3 school days

CTE funds: Transportation \$2,411; Registration \$11,312; Lodging \$11,759; Substitute \$2,970

**6. AHS/CHS/GHS/IHS/MVHS HOSA (Health Occupations Students of America)**

Where: Tucson, AZ

When: April 3-5, 2024

Participants: 95 students and 10 chaperones

Arrangements: District vehicle departing 4/3/24, 8:00 am returning 4/5/24, 3:30 pm

Purpose: State Conference and competition

Students will miss 3 school days

CTE funds: Transportation \$2,137; Registration \$11,357; Lodging \$16,609; Substitute \$1,995

## Student trips (continued)

7. CHS NJROTC

Where: San Diego, CA

When: April 5-6, 2024

Participants: 80 students and 8 chaperones

Arrangements: Commercial carrier departing 4/5/24, 6:00 am returning 4/6/24, 7:00 pm

Purpose: Career exploration and STEM activities

Students will miss 1 school day

CTE funds: Transportation \$8,970; Registration \$3,300 | Club funds: Substitute \$875

8. AHS Key Club

Where: Tempe, AZ

When: April 5-7, 2024

Participants: 14 students and 2 chaperones

Arrangements: District vehicle departing 4/5/24, 2:40 pm returning 4/7/24, 2:00 pm

Purpose: District convention

No loss of school time

Tax Credit funds: Transportation \$50; Registration/Lodging \$4,975

9. GHS NJROTC

Where: Daytona Beach, FL

When: April 19-22, 2024

Participants: 5 students and 1 chaperone

Arrangements: Commercial carrier departing 4/19/24 returning 4/22/24

Purpose: National Brain Brawl Championships

Students will miss 2 school days

CTE funds: Transportation \$2,500; Registration \$300; Lodging \$1,260

10. AHS/GWHS/MVHS DECA (Distributive Education Clubs of America)

Where: Anaheim, CA

When: April 26-May 1, 2024

Participants: 50 students and 5 chaperones

Arrangements: Commercial carrier departing 4/26/24, 8:00 am returning 5/1/24, 5:00 pm

Purpose: International competition

Students will miss 4 school days

CTE funds: Transportation \$19,000; Registration/Lodging \$35,035; Substitute \$1,200

11. THS Outdoors Club

Where: Flagstaff/Williams, AZ

When: May 3-5, 2024

Participants: 12 students and 2 chaperones

Arrangements: Commercial carrier departing 5/3/24, 3:30 pm returning 5/5/24, 6:00 pm

Purpose: Promote camaraderie through the outdoors

No loss of school days

Club funds: Transportation \$294; Lodging \$1,800

**RECOMMENDATION:** The Governing Board approve the Consent Items II \*A – II \*F.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. General Statement of Assurance** (Enclosure)

Federal and State assisted programs require recipient agencies guarantee accountability to the United States and the State of Arizona, eliminate unlawful discrimination and insure equal opportunities for the beneficiaries of Federal financial assistance. The General Statement of Assurance requires certification the district meets the compliance requirements. The Glendale Union High School District annually files a General Statement of Assurance with the Arizona Department of Education (ADE).

**RECOMMENDATION:** The Governing Board authorize Nate Bowler, Chief Financial Officer as signatory on the statement reflecting these assurances for the 2024-2025 fiscal year.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**B. Revised Policies** (click to review policies)

- Policy updates recommended by ASBA. Policies are available for review on the District website.
- BCB – Board Member Conflict of Interest
- BDA – Board Organizational Meeting
- BE – School Board Meetings
- BEDA – Notification of Board Meetings
- CBI – Evaluation of Superintendent
- JLH – Missing Students

**RECOMMENDATION:** The Governing Board approve the third and final reading of the updated policies as presented.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**C. Revised Policies** (click to review policies)

- Policy updates recommended by ASBA. Policies are available for review on the District website.
- BEDB – Agenda
- EBBA – Reporting of Hazards/Warning Systems
- ECB – Building and Grounds Maintenance
- EEAA – Walkers and Riders
- JFABDA – Admission of Students in Foster Care
- JH – Student Absences and Excuses
- JHD – Exclusions and Exemptions from School Attendance
- JIH – Student Interrogations, Searches and Arrests

**RECOMMENDATION:** The Governing Board approve the first reading of the updated policies as presented.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**D. Authorization for a Blue-Ribbon Citizens’ Committee**

Administration requests the Governing Board authorize the Superintendent to form a Blue-Ribbon Citizens’ Committee consisting of representatives from all district high school communities. The purpose of the Blue-Ribbon Citizens’ Committee is to study the need for a bond, survey the community and make a recommendation to the Board whether or not there is a need for a bond election on November 5, 2024.

**RECOMMENDATION:** The Governing Board authorizes the Superintendent to form a Blue-Ribbon Citizens’ Committee to present recommendations to the Governing Board on whether to call for a Bond election.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**IV. INFORMATION AND REPORTS**

- A. Suspension report (Enclosure)
- B. Financial reports (Enclosure)

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**V. CURRENT EVENTS**

- A. Authorization for Principals and Superintendent to present information on current events
- B. Board comments on current events

**RECOMMENDATION:** The Governing Board accept the Current Events as presented.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

Mar 18-22	Spring Recess	All schools and district office closed
Apr 2	Aspire, ACT	All schools
Apr 3	Governing Board	Glendale High School – 6:00 pm AAA Glendale High School recognitions
Apr 9	AzScience, Pre-ACT	All schools
Apr 17	Governing Board	Greenway High School – 6:00 pm AAA Greenway High School recognitions

**VII. ADJOURNMENT**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_