



**ADMINISTRATIVE CENTER**  
 7650 N. 43<sup>rd</sup> Avenue  
 Glendale, AZ 85301-1661  
 Tel 623-435-6000  
 Fax 623-435-6078  
[www.guhsdaz.org](http://www.guhsdaz.org)

**GOVERNING BOARD**  
 Pam Reicks, President ■ Natalie Veidmark, Clerk  
 Laura Arita ■ Patti Hussey ■ Patty Kennedy

**SUPERINTENDENT**  
 Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
 NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, February 7, 2024**

**Washington High School, 6:00 PM - Doors Open, 5:30 PM**

**I. REGULAR MEETING**

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- E. Special recognitions - Washington High School  
*Achievement Above All* award to teacher Rebecca McGinnis  
*Achievement Above All* award to student Abraham Martinez Rojas  
*Certificate of Achievement* to the Japanese Club, Nicole Olson, sponsor  
*Achievement Above All* award to support staff employee Mizrain Andrade  
*Volunteer Recognition* award to Nikki Paul

- F. Public participation at Board meetings  
 Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**II. CONSENT ITEMS**

- \*A. Approval of minutes – Policy Ref. BEDG (Enclosure)  
 Approve the minutes of the meeting on January 10 and study session on January 20, 2024.

**Note:** As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

**\*B Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
12/21/2023	3,500 \$102.29 285,841.44 488,210.31 94,945.73	N/A	N/A
1/8/2024	N/A	5,061,035.56	N/A
1/9/2024	27121.32 378,459.07 542,831.18	N/A	N/A
1/16/2024	58,513.09 124,915.05 753,668.51 245,776.28 106.65	N/A	N/A
1/17/2024	N/A	N/A	23,228.46
1/19/2024	N/A	N/A	117,640.08
1/22/2024	59,272.30 195,547.71 595,347.60 449.74	N/A	N/A
1/24/2024	N/A	N/A	43,001.64 699.00 52.38 90.00 300.00
1/25/2024	N/A	N/A	44238.04
1/26/2024	N/A	N/A	455.00
1/29/2024	114,025.41 493,736.04 860,435.16 5,082.83	N/A	N/A

**\*C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

**\*D. Personnel**1. Administrative

- a. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members GWHS - Jeffrey Perdue, Facilities Supervisor – Effective 6/30/24

2. Certified

- a. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members GWHS - Cynthia Johansen, Guidance Counselor – Effective 5/23/24  
Jennifer Mattingly, Guidance Counselor – Effective 5/23/24
- b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members GWHS - Lesley Zier, EL Teacher – Effective 1/26/24  
WHS - Halle Pittman, EL Teacher – Effective 5/23/24

3. Classified

- a. Employment – Policy Ref. GDF Support Staff Hiring  
AHS - Gabrielle Chavez, EL Instructional Assistant – Effective 8/7/23  
Joe Moreno, Parking Lot Attendant – Effective 8/7/23  
Hiba Saher, COOP Assistant – Effective 8/16/23  
Catherine Jurgensen, CTE Instructional Assistant – Effective 8/28/23  
CHS - Arely Saenz Tovar, EL Instructional Assistant – Effective 7/31/23  
Ratikamai Krishnakumar Juttu, EL Instructional Assistant – Effective 7/31/23  
DO - Cecelia Begay, Bus Driver – Effective 8/2/23  
Clifford Hoswoot, Bus Driver, Effective 8/1/23  
Brenda Hernandez Lopez, Bus Assistant – Effective 8/18/23  
GHS - Mellisa Gonzales, Title 1 Instructional Assistant – Effective 7/31/23  
Hoss Gardner, EL Instructional Assistant – Effective 8/9/23  
Almir Ramirez, Title 1 Instructional Assistant – Effective 8/21/23  
GWHS - Mary Borgman, Special Education Instructional Assistant – Effective 8/7/23  
Benjamin Johnston, Maintenance I – Effective 8/14/23  
IHS - Amaya Lozano, Special Education Instructional Assistant – Effective 7/31/23  
Trinity Contreras, Special Education Instructional Assistant – Effective 7/31/23  
Janet Barajas, Special Education Instructional Assistant – Effective 7/31/23  
Charles Kimball, Special Education Instructional Assistant – Effective 7/31/23  
Isaiah Johns, Special Education Instructional Assistant – Effective 8/7/23  
MVHS - Lorna Monaghan, Receptionist – Effective 8/21/23  
OLA - Richard Martinez, Parking Lot Attendant – Effective 8/21/23  
SHS - Vanessa Escarcega De La O, Title 1 Instructional Assistant – Effective 8/15/23
- b. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence  
GHS - Andrew Gallegos, Maintenance I – Effective 12/17/23
- c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members  
GWHS - Melissa Huibsch, Career Transitions Support Service – Effective 5/31/24  
SHS - Rebecca Burton, Special Ed Instructional Assistant – Effective 5/22/24  
Christy Buchanan, Cafeteria Manager – Effective 5/24/24  
Vryon McCraw, ROTC Instructor – Effective 6/30/24
- d. Resignation – Policy Ref. GDOB Resignation of Support Staff Members  
CHS - Anthony R. Martinez, Maintenance III – Effective 1/19/24  
GWHS - Minna Cling, Special Education Instructional Assistant – Effective 1/12/24  
Jordyn Pico, Special Education Instructional Assistant – Effective 1/17/24

## Personnel (continued)

IHS - Jason Cantu Roman, Special Education Instructional Assistant – Effective 1/26/24

SHS - Michael Perez, Cafeteria Assistant – Effective 1/31/24

Alan Adams, Custodian – Effective 2/6/24

WHS - George Bales, Custodian – Effective 12/20/23

Ryan Lewis Jr, Custodian – Effective 1/25/24

Austin Marshall, CTE Instructional Assistant – Effective 1/10/24

Dana Patterson, Title 1 Instructional Assistant – Effective 1/9/24

e. Reclassification - Policy Ref. GDP Support Staff Promotions and Reclassification

AHS - Cameo Mongelluzzo, from Lead Custodian to Custodian – Effective 1/22/24

THS - Leticia Acosta- from Custodian at GHS to THS- Effective 1/8/24

WHS - Cristina Bojorquez, from Attendance Assistant to Career Center Specialist – Effective 1/16/24

Angela Maya, from Attendance Assistant to O/R Secretary – Effective 2/5/24

f. Employment Release

WHS - Patricia Wilson, EL Instructional Assistant – Effective 1/6/24

\*E. Professional visits – Policy Ref. GCCE

1. AZCTECC (Career & Technical Education Curriculum Consortium)

Where: Phoenix, AZ

When: February 8-9, 2024

Participant: Kristy Clarke (A)

Purpose: Update and build scope and sequence for JTED curriculum consortium

CTE funds: Substitute \$240

2. AZME (Arizona Marketing Educators) Winter Conference

Where: Sedona, AZ

When: February 8-10, 2024

Participants: Jennifer Rice (A); Travis Kenyon (GW)

Purpose: Industry updates, professional development, business tours and workshops

CTE funds: Registration \$900; Lodging \$453; Meals \$76; Transportation \$127; Substitute \$240

3. T3 (Texas Instruments) International Conference

Where: Arlington, TX

When: February 22-25, 2024

Participant: Kim Thomas (MV)

Purpose: STEM focused professional development and preparation for college and career

No cost

4. Nike Coach of the Year Clinic

Where: Las Vegas, NV

When: February 22-24, 2024

Participant: Steve Leonard, Ben Pena, Jarick Rivers, Derek Steward (W)

Purpose: Professional development in coaching strategies and techniques

Club funds: Registration \$380; Substitute \$240

## Professional visits (continued)

5. Glazier Clinic

Where: Las Vegas, NV

When: February 29-March 3, 2024

Participants: Apollo Ford, Kelvyn Martin, Bennett McLaughlin, Zachary Threadgill, Aaron Walls, Justin Watson (A)

Purpose: Professional development in coaching strategies and techniques

District Athletic funds: Registration \$295; Lodging \$800; Substitute \$1,440

\*F. Student trips – Policy Ref. IJOA1. MVHS/SHS Vocal Ensemble

Where: Flagstaff, AZ

When: February 8-10, 2024

Participants: 37 students and 8 chaperones

Arrangements: District vehicle departing 2/8/24, 2:45 pm returning 2/10/24, 6:00 pm

Purpose: NAU Jazz/Madrigal Festival

Students will miss 1 school day

District funds: Transportation \$1,038; Substitute \$225 | Tax Credit funds: Registration \$500

Club funds: Lodging \$2,534

2. GWHS Vocal Ensemble & Concert Choir

Where: Flagstaff, AZ

When: February 8-10, 2024

Participants: 45 students and 5 chaperones

Arrangements: District vehicle departing 2/8/24, 2:45 pm returning 2/10/24, 12:30 pm

Purpose: NAU Jazz/Madrigal Festival

Students will miss 1 school day

District funds: Transportation \$940

Club funds: Registration \$500; Lodging \$4,056; Substitute \$75

3. WHS Choir, Band & Orchestra

Where: Kingman, AZ

When: February 15-17, 2024

Participants: 16 students and 3 chaperones

Arrangements: District vehicle departing 2/15/24, 12:00 pm returning 2/17/24, 8:15 pm

Purpose: Northwest Region Music Festival

Students will miss 1.5 school days

District funds: Transportation \$800; Registration \$570; Substitute \$480

4. THS Cheer

Where: Anaheim, CA

When: February 15-19, 2024

Participants: 29 students and 3 chaperones

Arrangements: Commercial carrier departing 2/15/24, 7:00 am returning 2/19/24, 2:00 pm

Purpose: USA National Cheer competition

Students will miss 2 school days

Local funds: Transportation \$8,200; Registration \$6,612; Lodging \$16,343

## Student trips (continued)

5. CHS Unitown

Where: Glendale, AZ

When: February 16-19, 2024

Participants: 50 students and 5 chaperones

Arrangements: District vehicle departing 2/16/24, 2:35 pm returning 2/19/24, 5:00 pm

Purpose: Enhance trust, mutual understanding and respect among diverse individuals to  
Maintain a safe and respectful campus

No loss of school days

Tax Credit funds: Transportation \$23

6. MVHS Softball

Where: Wickenburg, AZ

When: March 7-9, 2024

Participants: 15 students and 2 chaperones

Arrangements: District vehicle departing 3/7/24, 2:45 pm returning 3/9/24, 5:00 pm

Purpose: Softball tournament

Students will miss 1 school day

Tax Credit funds: Transportation \$135 | Club funds: Lodging \$1746; Substitute \$125

7. THS NJROTC

Where: San Diego, CA

When: March 15-17, 2024

Participants: 50 students and 6 chaperones

Arrangements: Commercial carrier departing 3/15/24, 11:00 am returning 3/17/24, 5:00 pm

Purpose: Drill competition

Students will miss 3 school hours

CTE funds: Transportation \$6035; Lodging \$5,208

8. SHS Softball

Where: Cottonwood, AZ

When: March 28-30, 2024

Participants: 12 students and 4 chaperones

Arrangements: Private vehicles departing 3/28/24, 5:00 pm returning 3/30/24, 5:00 pm

Purpose: Softball tournament

Students will miss 1 school day

Tax Credit funds: Registration \$550

Club funds: Registration \$550; Lodging \$418; Substitute \$120

9. IHS FCCLA (Family, Career & Community Leaders of America)

Where: Tucson, AZ

When: April 1-3, 2024

Participants: 6 students and 1 chaperone

Arrangements: District vehicle departing 4/1/24, 8:30 am returning 4/3/24, 3:00 pm

Purpose: Spring State competition

Students will miss 3 school days

CTE funds: Transportation \$160; Registration \$1,364; Lodging \$762; Substitute \$360

\*G. Authorization for Executive Session – Policy Ref. BEC; ARS 38-431-03

Notices as required by ARS 38-431.02 were posted. Executive session agenda is included.

\*H Acceptance of gifts – Policy Ref. KCD

- 1. Donation of \$1,000 from TelevisaUnivision, Inc. to Washington High School.

**RECOMMENDATION:** The Governing Board approve the Consent Items II \*A-\*H.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. Employee Benefits Trust Board Membership Appointment**

The Glendale Union High School District Employee Benefits Trust Board has a five-member board that meets quarterly to review the trust’s financials. The GUHSD Governing Board appoints members to that board. At this time, there is one vacancy to be filled. The following appointment is recommended:

Patti Hussey                      Board Member Representative                      Term expires December 31, 2027

**RECOMMENDATION:** The Governing Board appoint Patti Hussey to serve on the Glendale Union High School District Employee Benefits Trust Board.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Revised Policies** (click to review policies)

Policy updates recommended by ASBA. Policies are available for review on the District website.

BCB – Board Member Conflict of Interest

BDA – Board Organizational Meeting

BE – School Board Meetings

BEDA – Notification of Board Meetings

BEDB – Agenda

CBI – Evaluation of Superintendent

IHA – Basic Instructional Program

JLH – Missing Students

**RECOMMENDATION:** The Governing Board approve the first reading of the updated policies as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. INFORMATION AND REPORTS**

A. Suspension report (Enclosure)

B. Financial reports (Enclosure)

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**V. CURRENT EVENTS**

A. Authorization for Principals and Superintendent to present information on current events

B. Board comments on current events

**RECOMMENDATION:** The Governing Board accept the Current Events as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

Feb 19	Presidents’ Day	All schools and district office closed
Feb 21	Governing Board	Apollo High School – 6:00 pm AAA Apollo High School recognitions
Mar 6	Governing Board	Cortez High School – 6:00 pm AAA Cortez High School recognitions
Mar 18-22	Spring Recess	All schools and district office closed

**VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)**

**RECOMMENDATION:** The Governing Board move into Executive Session at this time.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Negotiations pursuant to ARS 38-431.03(A-5)  
Update on process, items and timelines.
- C. Student discipline matters ARS 15-843
  - 1. Hear recommendations for long-term suspensions at Cortez, Moon Valley and Washington High Schools.
  - 2. Level III appeal request for long-term suspension at Glendale High School.
- D. Minutes  
Review the minutes of the executive session held on December 20, 2023.
- E. Discussion/consideration of confidential information pursuant to ARS 38-431.03  
Receipt of confidential matters subsequent to the posting of the agenda.

**VIII. RECONVENE INTO PUBLIC MEETING**

**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

**X. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_