



**ADMINISTRATIVE CENTER**

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**GOVERNING BOARD**

Patty Kennedy, President ■ Laura Arita, Clerk  
Patti Hussey ■ Pam Reicks ■ Natalie Veidmark

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, November 15, 2023 - 6:00 PM**

**MOON VALLEY HIGH SCHOOL - Doors Open, 5:30 PM**

**I. REGULAR MEETING**

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- E. Special recognitions – Moon Valley High School  
*Achievement Above All* award to teacher Shanalee Dorsey  
*Achievement Above All* award to student Eris Bowers  
*Certificate of Achievement* to the Link Crew, Cassandra Miller, Madison O’Neal sponsors  
*Achievement Above All* award to support staff employee Christy Wiley  
*Volunteer Recognition* award for Ursula Haro

- F. Public participation at Board meetings  
 Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**II. CONSENT ITEMS**

- \*A. Approval of minutes – Policy Ref. BEDG (Enclosure)  
 Approve the minutes of the meeting held on November 1, 2023.

**Note:** As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

\*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

| <u>Date Reviewed</u> | <u>Expense Voucher</u> | <u>Payroll Voucher</u> | <u>Aux/Tax Credit Voucher</u> |
|----------------------|------------------------|------------------------|-------------------------------|
| 10/25/202            | N/A                    | N/A                    | \$51,396.10                   |
| 10/30/2023           | \$57,034.92            | \$5,601,330.72         | N/A                           |
|                      | \$291,598.81           | N/A                    | N/A                           |
|                      | \$382,336.58           | N/A                    | N/A                           |
|                      | \$66.50                | N/A                    | N/A                           |
| 11/02/2023           | N/A                    | N/A                    | \$29,800.34                   |

\*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

\*D. Personnel1. Administrative

- a. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members  
SHS - Todd Blutter, Facilities Foreman – Effective 11/22/23

2. Certified

- a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence  
GHS - Gregory Brooks, English Teacher – Effective 1/8/24  
 Jamie Brooks, English Teacher – Effective 1/8/24

3. Classified

- a. Employment – Policy Ref. GDF Support Staff Hiring  
DO - Graciela Nava Trejo, Bus Assistant – Effective 7/24/23  
 Patricia Moreno Farias, Bus Assistant – Effective 7/24/23  
 Jose Gonzalez, Bus Driver – Effective 7/24/23  
 Kimberly Gaines, Bus Driver – Effective 7/24/23  
 Benito Ochoa, Bus Driver – Effective 7/24/23
- b. Resignation – Policy Ref. GDQB Resignation of Support Staff Members  
DO - Kenneth Zawarus, Bus Assistant – Effective 10/26/23  
GHS - Niko Bruney, Parking Lot Attendant – Effective 11/9/23
- c. Reclassification - Policy Ref. GDP Support Staff Promotions and Reclassification  
DO - Veronica Sapien, from Bus Assistant to Bus Driver – Effective 10/25/23  
IHS - Efren Pacheco, from THS Custodian to IHS Custodian – Effective 11/6/23  
NA - Dayami Pousa Pedromo, from GWHS Custodian to NA Custodian – Effective 11/13/23  
WHS - Benjamin Pena, from Sped Instructional Assistant to Maintenance III – Effective 11/6/23

\*E. Professional visits – Policy Ref. GCCE1. ACTE Association of Career and Technical Education) Conference

Where: Phoenix, AZ

When: November 29-December 2, 2023

Participants: Rudy Aguilar (A); Karen Martin (C); Jennifer Fowler, Scott Schall (GW); Matt Massic (I); Jamie Bauer-Spano, Patrick Henry, Jeff Schrock (T); Pete Boyle, Mike Hawkins, Tracy Mayfield (DO)

Purpose: Professional development and emerging trends

CTE funds: Registration \$4,125; Substitute \$2,640

2. 2023 NICE (National Initiative for Cybersecurity Education) K12 Conference

Where: Phoenix, AZ

When: December 4-5, 2023

Participants: Scott Schall (GW); Rachell Diaz (MV)

Purpose: Professional development

CTE funds: Registration \$750; Substitute \$500

3. ASBA (Arizona School Boards Association) & ASA (Arizona School Administrators)

Where: Phoenix, AZ

When: December 6-8, 2023

Participant: Brian Capistran (DO)

Purpose: Professional development and serves on the ASA Board

Indirect Costs fund: Registration \$585

4. 2024 FCCLA (Family, Career and Community Leaders of America) Chapter Advisor Summit

Where: Seattle, WA

When: January 24-28, 2024

Participant: Tiffany Morris (G)

Purpose: Professional development, training and best practices

CTE funds: Registration \$150; Lodging \$900; Transportation \$278; Substitute \$360

\*F. Student trips – Policy Ref. IJOA1. AHS/IHS NJROTC

Where: Chula Vista, CA

When: January 27, 2024

Participants: 50 students and 5 chaperones

Arrangements: Commercial carrier departing 1/27/24, 3:00 am returning 1/27/24, 10:30 pm

Purpose: Educational sailing aboard the schooner Bill of Rights

No loss of school days

CTE funds: Transportation \$6,706 | Club funds: Registration \$2,000

2. SHS DECA (Distributive Education Clubs of America)

Where: Orlando, FL

When: January 31-February 4, 2024

Participants: 5 students and 2 chaperones

Arrangements: Commercial carrier departing 1/31/24, 8:00 am returning 2/4/24, 5:00 pm

Purpose: Entertainment marketing conference

Students will miss 3 school days

CTE funds: Transportation \$3,500; Registration \$2,905; Lodging \$2,640; Substitute \$600

Student trips (continued)

3. SHS Band and Orchestra

Where: Anaheim, CA

When: March 17-19, 2024

Participants: 73 students and 8 chaperones

Arrangements: Commercial carrier departing 3/17/24, 8:00 am returning 3/19/24, 6:00 pm

Purpose: Performing arts workshop

No loss of school days

Tax Credit funds: Transportation \$11,213; Registration \$21,442 | Club funds: Lodging \$4,361

\*G. Authorization for Executive Session – Policy Ref. BEC; ARS 38-431-03

Notices as required by ARS 38-431.02 were posted. Executive session agenda is included.

\*H Bid Awards – Policy Ref. DJE (Enclosure)

1. RFP-24-004 Marketing Services awarded to Davidson Belluso and Arizona Family 3TV/CBS 5

**RECOMMENDATION:** The Governing Board approve the Consent Items \*II A - \*G.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. Establishment of Date for Study Session**

**RECOMMENDATION:** The Governing Board approve a study session on January 20, 2024. to review student achievement and district goals.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Revised Policies** (click to review policies)

Policy updates recommended by ASBA. Policies are available for review on the District website.

EEB – Business/Personal Transportation Services

JFABB – Admission of Exchange and Foreign Students

JFABC – Admission of Transfer Students

JFABD – Admission of Homeless Students

JR – Student Records

KF – Community Use of School Facilities

**RECOMMENDATION:** The Governing Board approve the third and final reading of the updated policies as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. INFORMATION AND REPORTS**

A. Suspension report (Enclosure)

B. Financial reports (Enclosure)

C. Civic Center report (Enclosure)

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**V. CURRENT EVENTS**

- A. Authorization for Principals and Superintendent to present information on current events
- B. Board comments on current events

**RECOMMENDATION:** The Governing Board accept the Current Events as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

|           |   |  |
|-----------|---|--|
| Nov 16    | Future Freshman, Honors,<br>and Advanced Placement<br>Academy Night | All schools – 6:30 pm  |
| Nov 23-24 | Thanksgiving  | All schools and district office closed   |
| Dec 6     | Governing Board   | Sunnyslope High School Auditorium – 6:00 pm<br>Sunnyslope Achievement Above All Recognitions |
| Dec 20    | Governing Board   | Administrative Center/Board Room – 6:00 pm   |

**VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)**

**RECOMMENDATION:** The Governing Board move into Executive Session at this time.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Student discipline matters ARS 15-843:  
Hear recommendations for long-term suspensions at Moon Valley and Thunderbird High Schools.
- C. Negotiations pursuant to ARS 38-431.03(A-5): Update on process
- D. Personnel matters pursuant to ARS 38-431.03(A-1): Superintendent’s Evaluation
- E. Minutes: Review the minutes of the executive session held on November 1, 2023.
- F. Discussion/consideration of confidential information pursuant to ARS 38-431.03:  
Receipt of confidential matters subsequent to the posting of the agenda.

**VIII. RECONVENE INTO PUBLIC MEETING**

**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

**X. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_